



Briercliffe with Extwistle Parish Council

Tuesday, 18th February 2020

Present: Councillor Russell Hawkes (in the Chair), Councillors Adam Dack, Ben Eastwood, Roger Frost, Nick Higham, John Stewart and Pam Vincent.

Others: Steve Watson (Clerk), Borough Councillor Gordon Lishman, Michael Greenwood (Lengthsman), Ann Firminger (Allotment Society), plus 2 residents. County Councillor Cosima Towneley and 3 representatives of the Gala Committee attended later.

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
<u>Parish Council Agenda</u>		
19/20/107 Apologies for absence		
Apologies were given by Councillors Simon Dack who was working and Duncan Maclver who was away.		
RESOLVED: That above apologies and reasons given are approved.		
19/20/108 Declarations of Interest / Code of Conduct		
There were no Declarations of Interest.		
19/20/109 Formally adjourn the meeting to allow for public participation		
RESOLVED: That the meeting is adjourned to allow for Public Participation.		
(a) Police Report		
The Police provided a written report that is attached.		
(b) Calico Proposals Royal Court		

A meeting has been cancelled to be rescheduled due to no outstanding updates being available.		
(c) Public Questions		
A resident asked about the Council's response to the Bent Wood Farm planning application to convert it to a children's care home as it will significantly increase traffic flow on the single lane. The Chair of Planning has written to the Head of Planning at Burnley outlining that the Council did not object though vehicle usage to the site needs considering. It is hoped this will improve the application.		
(d) County Council Report		
The County Councillor arrived later and reported that the County Budget had been passed and funding for Queen Street Mill has been secured. There is an additional £5M from Government for Highways. Cosi agreed to check the King Street entrance for the Gala. Cockden Bridge drain has been cleared but the silt was left on the road and is being washed back down the drain and pot-holes have been measured.	King street Entrance	CT
(e) Borough Council Report		
Borough Councillor Gordon Lishman reported that an exhibition is being held in the Community Centre for the Standen Hall Drive Application between 4pm and 8pm on the 27 th February, where questions can be raised. A draft template for objections is being made available. Objections have been put in for the Lane Bottom development bid. Buildings on the Walshaw Mill site are currently designated as commercial, residential use may be challenged by overdevelopment argument. Residents previously paid a consultant to stop a previous application but cannot afford to keep funding this. Dog fouling is still an issue but Cosi has been tasked as the Champion. Grit has been put in grit bins. Residents were reminded to report issues to get a response. King Street Mill Chimney has been inspected and requires more work and an engineer has been appointed, this is preventing the application for the gala. Calico have agreed a new process that allow Councillors more involvement in the repairs process. The Borough Council budget is being set next week, resources are still decreasing and there is an uncertainty of funding from the Government.		
The Gala reps attended, County Councillor Cosima Towneley agreed to check access with the HSE. The Council, in principle, gave permission to use the field.		
19/20/110 Formally reconvene the Parish Council Meeting		
RESOLVED: That the meeting is formally reconvened for Parish Council Business		
19/20/111 Finance		
1. Accounts to be approved for payment. Additional bills included.		
1.1 Clerk Salary	£432.88	SO Paid
1.2 Allotment deposit repayment	£50.00	001533 Paid
1.3 HMRC	£108.22	001534
1.4 Greenwoods Lengthsman Jan-Feb	£527.50	
Greenwoods Allotments Jan-Feb	£613.00	
TOTAL	£1,140.50	001535
1.5 Lanlee	£10.54	001536
1.6 Finishing First Bench	£1,104.00	001537

RESOLVED: The bills outlined above are paid and Petty Cash is returned to £100 with £84.28.		
2. Income Received		
2.1 Garage rents	£567.72	
2.2 Bank Interest	£0.50	
3. Bank Balances		
▪ Current a/c –	£ 9,134.37	
▪ Deposit a/c –	£ 2,930.40	
▪ Petty Cash -	£ 15.72	
▪ Facebook Boost -	£ 100.00	
▪ Garages -	£ 11,253.13	
Total	£ 23,433.62	
The budget monitoring report, petty cash report and bank reconciliations were circulated.		
RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.		
19/20/112 Minutes of the last Parish Council meeting		
The minutes of the last meeting held on 21 st January 2020 were submitted for approval as a correct record.		
RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 21st January 2020 are approved as a correct record.		
19/20/113 Matters outstanding from the minutes		
The cold-lay tarmac has been bought and the Lengthsman will fill pot-holes, insurances are to be checked. The tree removals look good and the residential home is to be asked to sort their part out. Policies and the County Safety Officer are on-going.	Check Policies County Safety Officer	NH RF
19/20/114 Clerk's Report including Administration – for information only		
A discussion is required about the Robert Halstead charity and Councillor Frost agreed to collect the £3 ground rent.	Ground Rent	RF
19/20/115 Updates and Reports (for information only)		
Members of the Council		
The Bowling Green benches have been sandblasted and recoated and Cllr Eastwood was thanked. The Lengthsman will provide new brown slats to remake the benches.		
The Newsletter will be at the printers shortly and more volunteers are needed for deliveries. Policies and GDPR are being worked on, the information commission has requested clarification from the Government. There are some amendments required to the website. Garage letters were provided. Additional Christmas lights are to be considered for Duke Street with lights in trees suggested. Shops are to be canvassed for trees in brackets again. The old noticeboards are hard to open	Canvass Shops	SD

and need to be repaired or replaced. A date for a Strategic Planning meeting is needed. The livery tenancy to include a 1 month termination clause and be circulated for comments.		
Community Centre Update		
A Community Centre update was provided which is attached.		
Heritage Items		
The company no longer exists at their address and work cannot be completed until after Easter.		
19/20/116 To receive reports from Committees and consider the Recommendations		
2. Planning Committee		
<i>The following applications were considered:</i>		
A letter response was circulated for 2 applications requiring a response prior to the meeting. The Standen Hall Drive application should be objected to on grounds of drainage, broken sky-line, traffic and over-development. It is in the District Local Plan as a development area. Councillor Frost will circulate a letter. The Lane Bottom application will be objected to on grounds of linear development and a letter will be circulated.	Letter Letter	RF RF
19/20/117 To receive reports from Working Groups – for information only		
1. Allotment Working group		
There was 1 new application, 11 gardens on waiting list though 1 is becoming available, 7 pens on waiting list, with 2 available and 14 garages and 5 containers. The Self-Management proposal is awaiting a response from tenants prior to the Council taking a decision and the Council conducting a tenant ballot. Following legal advised from NALC’s solicitors, all none parishioner tenants will receive a termination letter giving 12 month’s notice.		
19/20/118 Matters identified for future consideration		
There were no matters identified.		
RESOLVED: It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.		
An appraisal of the Clerk is to be carried out before the end of the financial year, the Lengthsman tender contract is with the solicitor as is the allotment land sale. The solicitor is to be chased.		
19/20/119 It was agreed that the next meeting of the Parish Council will be held on Tuesday 17th March 2020.		

BRIERCLIFFE AREA 19/01/20 - 13/02/20			
INCIDENTS REPORTED			
NO	TYPE OF INCIDENT	LOCATION	DETAILS
3	Vehicle crimes	X1 Kimberly close X1 Granville street X1 Lydgate	Sat nav taken from vehicle Window on vehicle damaged
2	Thefts	Queen street Queen street	Scaffolding stolen Reported in Briercliffe but offence location elsewhere
1	Burglary	Harrison street	Allotment lock broken and solar light damaged and allotment door damaged
6	ASB	X1 Netherwood road Harrison street	Off road bikes reported on Netherwood road Youths reported gravel thrown items at windows
0	Criminal Damage		
<p>Throughout the last month there has been a reduction and ASB logs reported and no issues reported re the Spar shop and Burnley road area. Queen street there is a report of a group being on Queen street in a large group hanging around.</p> <p>Also attention to be paid to the Picnic site on Halifax road Briercliffe and nothing of note.</p> <p>We will also be paying passing attention to the ASB areas throughout the next month the main ones being Queen street and Harrison street.</p> <p>The land rover is also back with the police</p>			

Community Centre Update 18/02/20

Gas check completed and all ok

Electricity safety check done early February. Few issues to address before we can have the certificate- fan in Ladies toilet not working, 2 sockets need attention, one emergency light not working. Work will be done this week and then certificate will be issued.

Fire extinguishers checked and ok.

Some new flooring needed in kitchen. R Frost sorting.

After a leak when a slate was missing from the roof, the builder noted that some bricks towards the apex on the gable end are crumbling and will need attention although not urgently. He estimates around £2,000.

Chairs have all been cleaned.

Minutes of the Briercliffe with Extwistle Parish Council Meeting 18th February 2020

We still need to do a clear up around the outside of the building but are waiting for some drier weather and some volunteers??!!!!

We had the AGM last week and all officers re-elected as before and Christine Stuttard is new Vice Chair.

Bookings remain fairly constant

Anne